



Agriculture Business Management/CoOp Course Syllabus



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Course Description and Objectives

This course is designed to tie all agriculture skills together with the basics of business management. Students will be required to maintain an SAE project. Leadership development is provided through FFA.

- *Successful completion of this course without a part-time job earns a .5 economics credit and a .5 elective credit.*
- *Successful completion of this course with an approved agriculture related part-time job earns a .5 economics credit and a 2.5 elective credit.*

Materials

Please bring the following materials with you to class everyday:

Mandatory

- 3-ring Binder with paper (can be shared with other classes)
- Writing Utensils - pencil or pen (black or blue ink only)

Recommended

- Calculator

Tardy Policy

- 1st Tardy - Warning
- 2nd Tardy - Parent contact
- 3rd Tardy - 15 minute detention (lunch or after school) within 24 hours and parent contact
- 4th Tardy - Referral submitted to administration and parent contact

Absence Policy

10 Absences from this class in one semester may result in removal from class.

Conference Period and Tutoring Policy

- Students may use conference periods and after school to make up missed labs/activities or to make up missed assignment.
- Conference period will be daily from 9:21 - 9:41.
 - This is designated time for students to work on individual assignments/projects
- The library is not available during conference.
- If no assignments/projects are need to be worked on, students should use this time to study or read.

Class Expectations

1. Be in class on time
2. Be prepared with all required supplies
3. Be courteous and respectful to everyone
4. No inappropriate language or profanity
5. No food or drink (except water) in the classroom
6. No use of fragrant lotions, sprays, sanitizers

Consequences for Inappropriate Behavior

(All decisions will be at the discretion of the instructor)

1. 1st time - Warning
2. 2nd time - Parent Contact
- 3rd time - Removal from class for the period and a referral submitted to administration

Grading

This course consists of three components: Agriculture Instruction/Curriculum, Supervised Agriculture Experience, and the FFA.

1. **Agriculture Instruction/Curriculum**: Grades are not given, they are earned. Grades will be determined by the degree to which objectives are met, success is achieved, timeliness, neatness, and original work.
2. **Supervised Agriculture Experience (SAE) Project**: Students will be expected to design a SAE plan in the 1st quarter and implement it by the 2nd quarter. Students will keep an electronic record of this project and are expected to take photos of their project throughout the school year. It will be the responsibility of the student to keep accurate records throughout the school year and submit these records on time to the instructor.
3. **FFA Leadership Grade**: A major aspect to this course is the development of leadership skills, speaking abilities, teamwork and other various skills that will play a major role in every individual's career choice. Students are required to participate in the local FFA activities and have the opportunity to participate in the district, state and national FFA activities.

This will count towards 20% of EACH semester's grade.

Please refer to Semester FFA Calendar for specific dates.

Grading Scale:

A = 90 - 100%

B = 80 - 89%

C = 70 - 79%

D = 60 - 69%

F = 59 - 50%

Semester Grade = (40% 1st/3rd Qrt) + (40% 2nd/4th Qrt) + (20% Leadership Grade + Semester Final)

Infinite Campus Access

Parents and students can access grades by going to the school's website and clicking on Parent Connect. Students' information is only accessible by using an individualized password assigned by the school. Parents may contact office personnel/counselor for their child's password.

General Procedures

Late work:

Assignments turned in late, but not due to absence(s) will be accepted, but at half points. This is not applicable to the Supervised Agricultural Experience Project (SAE). The dues dates for the SAE project will be provided 2nd quarter and are not accepted late.

Make-up work:

It is your responsibility to pick up any missed assignments. I suggest making a good friend that you can depend on for notes, etc. Many labs will consist of materials that are available only at the time of the lab. Missed labs must be made up after school within one week. If you don't understand the assignment please ask, I am here to help you. You have two days to make up missed work; otherwise it becomes late work. And worth half points. Class time will not be used to explain missed work.

BHS Diversity Statement:

All individuals have a right to an educational environment free from bias, prejudice and bigotry. As members of the Basha High School educational community, students are expected to refrain from participating in acts of harassment that are designed to demean another student's race, gender, ethnicity, religious preference, disability or sexual orientation.

Syllabus Disclaimer:

Mrs. Metzger's views the course syllabus as an educational contract between the teacher, students and parents. Every effort will be made to avoid changing the course schedule, but the possibility exists that unforeseen events will make syllabus changes necessary: this includes but is not limited to SAE dates, FFA dates and classroom due dates. The instructor reserves the right to make changes to the syllabus as deemed necessary. Students will be notified in a timely manner of any syllabus changes.

Virtual Learning Syllabus Addendum

Virtual Learning Expectations

Google Classroom

Students will be expected to use *Google Classroom* during the virtual learning period. During this time, students will be responsible for logging into their course during the given day that course is being taught. All assignments and items will be completed by the given due date. Please note that a variety of assignments may exist that require students to utilize word processing software or a website to complete the task. All assignments are to be submitted to the *Google Classroom*.

Virtual Learning Policy

Class Expectations

1. Log into your class on the day that it is being held
2. Complete assignments by their given due date
3. Utilize *Google Classroom* as a learning tool and not a place to socialize
4. No inappropriate language or profanity
5. No uploading inappropriate content or material
6. Be courteous to other's opinions and contributions
7. Join scheduled live lessons or watch recorded lessons as assigned

Virtual Learning Grading Policy

Grading Scale

The grading scale for virtual learning will be the same as in person learning.

Infinite Campus

All grades can be located on *Infinite Campus* for any virtual learning assignments. These grades will transfer to in-person learning.

Google Classroom

Students will be graded on assignments 2-3 times per week. Grades will be posted in *Google Classroom* and *Infinite Campus*.

Late work:

Assignments turned in late, but not due to absence(s) will be accepted, but at half points. All work must be submitted to the appropriate assignment in *Google Classroom*

Make-up work:

It is your responsibility to locate and complete any missed assignments using *Google Classroom*.

Virtual Learning Teacher Contact

The instructor will be available virtually on *Google Classroom* during the assigned class period to assist with course related content. Any questions about the classwork outside of class time should be emailed to the instructor using their school email and not through their *Google Classroom* contact.

NOTICE: *Google classroom* uses your school *GSE* account and can only be accessed when logging in with that account. If you are having trouble opening up documents, videos, etc. from the *google classroom*, be sure to check that you are signed into the correct email account.